



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

July 16, 2021

Division Memorandum
No. 323 s. 2021

COMPOSITION OF DIVISION PERFORMANCE MANAGEMENT TEAM (PMT)

To: Assistant Schools Division Superintendents
Division Chiefs and Unit Heads
All Teaching and Non-Teaching Personnel
All Others Concerned

1. In compliance with DepEd Order No. 2, s. 2015 titled "Guidelines on the Establishment and Implementation of RPMS in the Department of Education", this Office announces the composition of the Division Performance Management Team (PMT), to wit:

Chairman: **ALICIA E. ANGHAY**
Asst. Schools Division Superintendent

Members: **ROSALIO R. VITORILLO** – Chief, SGOD
LOREBINA C. CARRASCO – Chief, CID
RODOLFO R. BAYETA, JR. – Planning Officer III
ARNEL C. CALUBAG – Accountant III
RISA BEA SOCORRO M. BORRES – Administrative Officer V
CELSO L. PAGULON – Div. PESPA President
MA. CHRISTINA N. GANAS – DAPSSHI Vice-President
ROGER L. POTANE – Div. Teacher Org. President
NICHOL V. SALIDO – DepEd CDO NEU Chapter Representative

Observer: **REYNANTE L. JUMILLA** – Div. Federated PTA President

Secretariat: **MARILOU F. NAVAJA** – Administrative Officer IV
EFREN B. FACUN – Administrative Officer II



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph

2. As stated in DepEd Order No. 2, s. 2015, the Performance Management Team shall have the following functions:
- a. The Planning Office shall ensure that Office performance targets and measures, as well as budget are aligned with those of the agency and the work distribution of offices/ units are rationalized;
 - b. PMT recommends approval of the office performance commitment and rating to the Head of Agency;
 - c. The PMT secretariat sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form;
 - d. Personnel Division identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives;
 - e. PMT adopts its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority to representatives in case of absence of its members; and
 - f. Acts as appeals body and arbiter.
3. For information and guidance of all concerned. Immediate dissemination of this Memorandum is desired.

CHERRY MAE L. LIMBACO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph